

Establishment Meeting for Pembina North Community School's School Council

February 13, 2014 at Dapp School

Meeting started at 7 pm with 22 people in attendance. (See Appendix A) Lynda Akers from the Alberta School Councils' Association introduced the attendees to the format of the evening and its purpose. Tammi Simpson agreed to start recording the minutes of the meeting.

The purpose of the meeting is to establish a School Council for the Pembina North Community School.

Lynda proceeded to discuss with us the importance of a school council. Taken from the Alberta School Council Resource Manual, "School Councils are collective associations of parents, teachers, secondary students, principals, staff, and community representatives who work together to effectively support and enhance student learning. They provide one means for members of the school community to provide advice and consult with the principal and to advise the board or the charter board."

Lynda then clarified the difference between a School Council & a Parent / Fundraising Association / Society. No school council shall incorporate under the Societies Act or Part 9 of the Companies Act.

SCHOOL COUNCIL	PARENT / FUNDRAISING ASSOCIATION or SOCIETY
- The School Act regulates School Councils in Alberta	- The Societies Act regulates Societies Incorporated in Alberta
- A means for parents and community members to work together with the school to support and enhance student learning.	- Societies are formed by five or more people who share a common recreational, cultural, scientific, or charitable interest.
- A group of people who work together to advise the Principal and the Board respecting matters relating to the school.	- Incorporation results in legal authority, ability, and liability.

The meeting portion was officially called to order at 7:35 pm.

Lynda then proceeded to introduce the agenda for the establishment meeting. It included:

1. Set the size of the School Council
2. Model of Governance
3. Terms of Office of each School Council Member
4. Elect Initial Members
5. Determine Size of Executive
6. Terms of Office of Executive
7. Elect the Executive

All attendees then went through a hand out describing the different models of governance types – Representative or Town Hall. By show of hands, the attendees decided it would be a Town Hall style governance. The definition of this is that “All parents that attend meetings are welcome to participate and vote. An executive committee is elected to manage meetings and coordinate School Council business.”

We then discussed the structure and size of the executive. We looked at a hand out describing various executive roles.

Joanne made a motion to have both a Chair and Vice Chair. Denise seconded. All in favor, carried.

Fern made a motion to have a secretary and four community representatives, each representing a specific area pertaining to Flatbush, Fawcett, Jarvie and Dapp. Michelle seconded. All in favor, carried.

Joanne nominated Tammi Simpson for Chair. Tammi accepted the nomination. Joanne made a motion for the nominations to cease, Hazel seconded. All in favor, carried. Tammi Simpson is the Chair.

Fern nominated Gladys Foster for Vice-Chair, Gladys declined. Hazel nominated Fern Doke for Vice-Chair, Fern declined. There were no other nominations or volunteers for Vice-Chair. This position will be held over to the next meeting.

Tammi nominated Karen Gabel for Secretary. Karen accepted. Kim seconded the nomination. Michelle made a motion for the nominations to cease. Jane seconded, all in favor, carried. Karen Gabel is the Secretary.

(notes were then passed on to Karen to record)

Denise nominated Charlotte Woloshyn to be the Dapp representative. Tammi seconded. Charlotte accepted, no other nominations. Fern made a motion for nominations to cease, Kim seconded, all in favor, carried. Charlotte Woloshyn is the Dapp representative.

There were no parents in attendance from the Jarvie area. Jane Rottier volunteered to step up. Joanne nominated Jane Rottier for Jarvie Rep. Gladys seconded. No other nominations, so motion for nominations to cease done by Kirsten, seconded by Mary. All in favor, carried. Jane Rottier is the Jarvie representative.

Kim nominated Kirsten Barsaloux to be the Flatbush representative. Kirsten accepted. Hazel seconded. No other nominations, so motion for nominations to cease done by Denise, seconded by Michelle. All in favor, carried. Kirsten Barsaloux is the Flatbush representative.

Kim nominated Gladys Foster to be the Fawcett representative, Gladys accepted. Tammi seconded. No other nominations so Tammi moved nominations cease, Jane seconded, All in favor, carried. Gladys Foster is the Fawcett representative.

Discussion was held as to the length of term for the executive positions. Attendees decided by show of hands on a one year term, although discussion was held in regard to staggering the length of terms so that there are always people that are familiar with the council that will move into positions. We can always change this later if we decide to.

Kirsten moved for meeting to adjourn at 8:40 pm.

## Appendix A

### List of 22 Attendees at Establishment Meeting for the Pembina North Community School's School Council

1. Darcie Eamor
2. Wendy Hood
3. Denise Boulerice
4. Jane Rottier
5. Michelle Caouette
6. Kim Miller
7. Charlotte Woloshyn
8. Kirsten Barsaloux
9. Cristy Paly
10. Hazel Schneider
11. Gudrun Campbell
12. Jackie Comeau
13. Mary Kaliel
14. Laurie Walker
15. Joanne Kaliel
16. Martin Cairns
17. Gladys Foster
18. Tammi Simpson
19. Fern Doke
20. Scott Kerik
21. Sheila Kerik
22. Karen Gabel